

The Military Bus Agreement (MBA) Number four, dated October 1, 1997, outlines the terms and conditions all ground passenger carriers must agree to before transporting passengers for the DOD. The requirements of the MBA are not negotiable, and full compliance is mandatory for approval consideration. Information on applying to the MBA is listed on page 4 of the Agreement under Item II-2, "Carrier Application." If your fleet only consist of vehicles seating 16 passengers or less, contact MTMC for a copy of the MBA Addendum.

Sign the MBA Signature Sheet and complete the requested information. Incomplete applications often delay processing; therefore, carefully review the information before submitting your application. Retain the basic Agreement for future reference. Send your application along with your company's mailing and physical address, telephone and fax numbers, and e-mail address to the following location:

Headquarters, Military Traffic Management Command
ATTN: MTPP-AS, Surface Transportation Branch
Hoffman II Building, Room 10N35
200 Stovall Street
Alexandria, VA 22332-5000

Furthermore, the review process involves an on-site facility, terminal, and equipment inspection. Our contracted representatives, Consolidated Safety Services, Incorporated, will perform the inspection. Review the MBA and the Federal Motor Carrier Safety Regulations as applicable to your company, when preparing for your inspection. The inspector will carefully examine your company's full compliance with applicable local and federal regulations. Your approval is contingent upon the inspection results.

Lastly, all companies approved for business with the DOD must register with the Central Contractor Registration (CCR). You may register you company on the CCR web site at www.ccr2000.com , or you may call the Assistance Center at 1-888-227-2423. Complete the attached application and mail to the below address:

CCR Assistance Center
74 Washington Street North, Suite 7
Battle Creek, MI 49017-3084
FAX: (616) 961 7243

Thank you for your interest in doing business with the DOD. Should you have any further questions please feel free to contact Carol Mills at 703-428-3015.